Putnam LL Board Meeting 1/20/21

Zoom Meeting

In Attendance: Chris Gustafson, Kristine Rindge, Roland Girard, Troy Mayo, Scott Seiffert, Erica Schulman, Eric Schulman, Penny Paquette

1. Minutes from last meeting – minutes from last meeting were reviewed and approved; will be added to the website by Scott
2. Treasurer’s Report--
   1. $7905 between savings and checking
   2. Next electrical bill due in Jan - $90
   3. $1450 due for charter – motion made and approved to pay now
   4. Board Transition – Gus sent material to Erica regarding fundraising; Quicken is up to date, thinks are in good shape. Gus’s next steps are to update bank info with new board members; Gus has the laptop from Monique, will review the financials; Gus will revise the system we use. No current budget report, Gus will get access to the bank account and remove Monique and will provide updated report at next meeting. Approx. 8k in account, will start the year off strong financially
   5. Budget ideas – status quo - goal is to create a budget for each area, determine what it costs to run the league. Gus will work on putting that together. Keeping in mind what cost will be associated with hooking up scoreboard.
3. Fundraising--------calendar plan, sponsorship
   1. Sponsorship – still holding off on sending out first round of letters due to pandemic; plan to begin to prepare the updated letters and gather the list; Erica reached out to Monique and will meet in February to review information; 2 outstanding teams listed from last year, will clarify this with Monique to see if there are more that are not listed
   2. Calendar – discussed time frame to have this prepared for – continue to discuss timeframe for this and where to seek donations; update – Roland has 3 from last time, courthouse one from Courthouse with expiration date; Sweet Spot and Nikki’s dog house; still holding on seeking additional requests; Chase prints them for us and they need about a month, Penny has all the info and will do that again, est $400-$500 last year; question of how to sell them electronically rather than print outs; Scott will look into it and see if website can handle it or third party vendor
4. Volunteer Coordinator – Kristine will look into the returning background checks and whether we need to use the new form if old form doesn’t have all the info we need; sports connect enhancements reference JDP, Kristine and Scott will look into it. Kristine will look into how that info is communicated and how we can tell people are approved.
5. Uniforms – look at what sponsors paid for their business name on shirts for 2020, as we will owe them for this year; update only 2 from last year, will check with Monique. Senior Division – since later in the season, will not do buyout/calendar, they instead purchase uniform which they can keep
6. Field – Working on plan to get scoreboard up; determining plan for electrician also; update talked about fabricating some brackets, works for parks and rec and will look as it when he has a chance; Troy submitted paperwork for middle school for evaluations, though unlikely
7. Snack Shack – Sean will look into whether we need plexi-glass at the window and what the cost is and whether its worth it. Troy will look into pricing for these; updates – no updates from last meeting, Troy will look into prices
8. Registration – registration is open; $40 calendar buyout; Erica updated flyer and Patty Bryant adding it to newsletter; Gus will get signs for registration open and begin to hang around town; Challenger Division in Woodstock, need to add to our website
9. Calendar of Events----
   1. Open Registration 1/1/2021
   2. Evaluations – March 13, 9-2pm
      1. need a space to hold them; PSA is not an option due to closed campus/COVID, YMCA is also not an option due to COVID; possibility of needing to prioritize who would need to attend evaluation, may be invitation only depending on space; will have a better sense of this after we see registration numbers; ppw submitted to school department; discussed whether paying for a place in Danielson would be an option for tryouts, approx. $600 for a day, Sean will inquire when he is there next; update best bet is outside location or need to base it on coaches recommendations from previous years
   3. Registration Closing – March 13th
   4. Coaches Meeting - TBD
   5. Draft – March 14th
   6. CPR Class – TBD – Roland and Troy will look into this and provide names to Gus for outreach; update – Roland provided names and Gus will contact them and begin to outline dates
   7. Opening Day – April 17th – likely not a ceremony, discuss more next time
   8. Picture Day – shoot for April 24th or May 1st ; Gus will contact photographer
   9. Calendar Due Date – return on April 24th
   10. Closing Day – June 12th
10. Safety Plan----LL International is recommending that league adds a COVID protocol into the Safety Plan; Sean will ask District Admin if there is a template for this; Sean will ask Willie about COVID protocols for Murphy Park – no update, status quo
11. WINY – great opportunity to get on air to promote, bring players; possibly Troy and Ben Mayo still on the table
12. Next meeting 2/3/21 at 6:30 need to confirm with Sean